



www.brepolsonline.net will migrate to Ingenta Edify on December 2, 2025

All current data—including DOIs, URLs, subscriptions, IP ranges, and link resolvers—will be fully transferred to the new platform. Permanent redirects will be implemented where necessary to guarantee uninterrupted access.

To ensure a smooth transition to our new platform, we've prepared this Migration Checklist. It outlines recommended preparations you can take before moving to the new platform, as well as items to review after the migration is complete.

We are confident this migration checklist answers all your questions and helps make the transition as smooth as possible. If you encounter any specific technical issues contact us at migrationsupport@brepols.net.

Preparing for Migration

User Accounts

Existing BrepolsOnline usernames, email addresses and institutional accounts will be transferred, including current entitlements. A password reset email will be sent immediately after the migration.

DOIs & Redirects

DOI registry has been updated to reflect BrepolsOnline URLs. No changes to existing DOIs are required.

IP Address Updates

Your current IP ranges will be migrated. After the launch, IP details can be verified or changed in the Access Management System.

Usage Reports

Shortly after the migration, complete COUNTER reports for 2025 will be available in your admin account. However, we recommend downloading all legacy reports (2023–2025) for your records.

No simultaneous access to both platforms

All content will be removed from the old platform, and access is solely through Ingenta Edify from 2 December 2025 onwards. Redirects will ensure continuity.

Access Issues (technical help)

If your library loses access during migration, email migrationsupport@brepols.net for assistance.

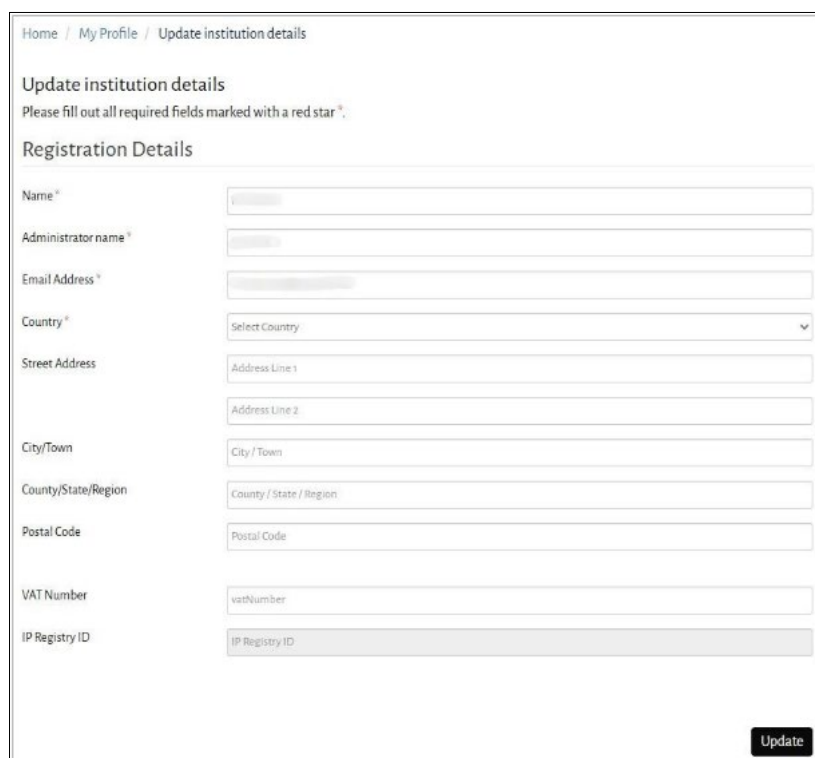
Account Management [after migration]

Activate Your Account

> If you have previously set up an admin account on our old platform, you will receive an email shortly after migration with an activation link to create your new credentials.

Update Institutional Details

> Use the **Profile** section in your administrator dashboard.



Home / My Profile / Update institution details

Update institution details

Please fill out all required fields marked with a red star *.

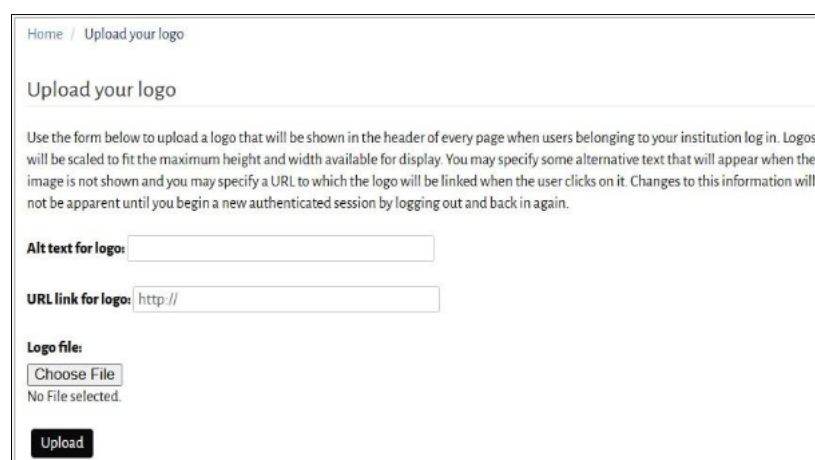
Registration Details

Name *	
Administrator name *	
Email Address *	
Country *	Select Country
Street Address	Address Line 1
	Address Line 2
City/Town	City / Town
County/State/Region	County / State / Region
Postal Code	Postal Code
VAT Number	vatNumber
IP Registry ID	IP Registry ID

Update

Institutional Branding

> Upload your logo via the **Institutional Logo** link in the dashboard. This branding will display to authenticated users.



Home / Upload your logo

Upload your logo

Use the form below to upload a logo that will be shown in the header of every page when users belonging to your institution log in. Logos will be scaled to fit the maximum height and width available for display. You may specify some alternative text that will appear when the image is not shown and you may specify a URL to which the logo will be linked when the user clicks on it. Changes to this information will not be apparent until you begin a new authenticated session by logging out and back in again.

Alt text for logo:

URL link for logo:

Logo file:

No File selected.

Upload

Change Administrator Password

> Select **Update Password** in the dashboard to modify your credentials.

Home / Change Password

Change Your Password

Your user name must have a **minimum of 5 characters** and your password must have a **minimum of 10 characters**.

Username

Old Password

New Password

✖ Password must contain at least 1 uppercase letter(s) (criteria not met).
 ✖ Password must contain at least 1 number(s) (criteria not met).
 ✖ Password must contain at least 1 special character(s) (criteria not met).

Please use a combination of letters, numbers and special characters

Retype New Password

Change password

Manage Access [after migration]

Access management can be performed through an intuitive dashboard. Below, we provide an overview of the key features.

BREPOLSONLINE ebooks & eJournals

Publications ▾ Contact & Info ▾

Profile Authentication Content Reports

Update password IP addresses Subscribed Content Setup SUSHI

Profile Shibboleth COUNTER 5 reports

Institution logo Link resolvers

All Content ▾ Search articles, authors, DOIs, keywords

Update IP Addresses

> Navigate to the **Authentication** section in your administrator dashboard and select **IP Addresses**. This page displays your institution's current IP ranges. You can add or remove entries and confirm changes.

Home / Manage IP Addresses

Manage IP Addresses

Any user who accesses the site from an IP address or from within the IP range you define will be granted access to your institution's subscriptions. You can enter a single IP address, or a rule that defines a range of addresses according to the following syntax.

- An asterisk will match any value in that part of the address, e.g. 185.38.36.*
- Two numbers separated by a hyphen indicate an inclusive range in that part of the address, e.g. 185.38.36.1-45

IP address or range

Enter each IP address or range on a new line or separated by a semi-colon. Your current IP address is 178.51.116.158.

Submit

Configure EZProxy

> Within the **Authentication** section, select **IP Addresses** and add your proxy server's IP details. Ensure your EZProxy configuration file includes the required stanza for proper setup. You will need to set up the following stanza in your EZProxy configuration file:

- T BrepolsOnline
- U <https://www.brepolsonline.net/>
- H www.brepolsonline.net
- NeverProxy instance.metastore.ingenta.com
- NeverProxy pub2web.metastore.ingenta.com

Enable Shibboleth

> Click **Shibboleth** in the **Authentication** section to complete your institution's profile.

Select your institution

Institution

If you only wish to grant access to users with a certain value for eduPersonEntitlement then enter it here, if no value is specified then any (or no) value will be accepted.

If you are a member of the German federation then a value of urn:mace:dir:entitlement:common-lib-terms would be appropriate.

eduPersonEntitlement

If you only wish to grant access to users with a specific affiliation to your institution you can enter them below, if you don't make any selection then users with any affiliation will be provided with access.

eduPersonScopedAffiliation

- ☐ Member
- ☐ Student
- ☐ Employee
- ☐ Faculty
- ☐ Staff
- ☐ Alumni
- ☐ Affiliate

The default behavior is for any of these affiliations to provide access, if you require a user to have all of them (e.g. member AND staff), check this box. ☐

Configure OpenURL Linking

> Select **Link Resolvers** in the administrator dashboard to set up your institution's link resolver. After configuration, log out and back in to enable outbound OpenURL links in the References tab.

Home / OpenURL Details

OpenURL Details

Link Server URL:

Link Server Description:

Version:

Transport:

Send requester e-mail address: ☐

Content Access and URLs

Redirects are in place to maintain access to all content. DOIs will continue to resolve correctly, but we recommend updating your systems with new URLs for journals, journal issues, and non-DOI article links.

The linking syntax for the site URLs is as follows: always start with the site domain

<https://www.brepolonline.net/content> and then add:

- Journal: /journals/journal abbreviation e.g. /journals/almagest
- Issue: /journals/journal abbreviation/volume/issue e.g. /journals/almagest/16/1
- Article: /journals/DOI-prefix/DOI-suffix e.g. /journals/10.1484/J.ALMAGEST.5.150961

- Book Series: /series/series abbreviation-eb e.g. /series/ash-eb
- Book: /books/DOI-prefix/DOI-suffix e.g. /books/10.1484/M.ASH-EB.5.141699
- Chapter: /books/DOI-prefix/DOI-suffix e.g. /books/10.1484/M.ASH-EB.5.142719

Licences

> To verify access to purchased entitlements, click **Content > Subscribed Content** in your dashboard.

Home / My Profile / Subscribed Titles					
View Access:					
▲ Existing Access					
Product	Licence		Content		Access
	Start	End	Start	End	
À l'ombre de Quetzalcoatl. Les prêtres et l'organisation sacerdotale aztèques	05/Mar/2024				Subscription
A Primordio urbis	09/Nov/2022				Subscription
A Spectacle for a Spanish Princess	27/Feb/2024				Subscription
Accountability in Late Medieval Europe	26/Feb/2025				Subscription
Acts of John	03/Aug/2023				Subscription
After Ovid	25/Aug/2022				Subscription
Agricultural Landscapes of Al-Andalus, and the Aftermath of the Feudal Conquest	02/May/2022				Subscription
AL. Rivista di studi di Anthologia Latina	25/Mar/2025		01/Jan/2025	30/Dec/2025	Subscription
AL. Rivista di studi di Anthologia Latina	23/Feb/2024		01/Jan/2024	30/Dec/2024	Subscription
AL. Rivista di studi di Anthologia Latina	07/Feb/2023		01/Jan/2023	30/Dec/2023	Subscription
AL. Rivista di studi di Anthologia Latina	27/Jan/2022		01/Jan/2022	30/Dec/2022	Subscription
Almagest	25/Mar/2025		01/Jan/2025	30/Dec/2025	Subscription
Almagest	23/Feb/2024		01/Jan/2024	30/Dec/2024	Subscription
Almagest	07/Feb/2023		01/Jan/2023	30/Dec/2023	Subscription
Almagest	27/Jan/2022		01/Jan/2022	30/Dec/2022	Subscription

Metadata

- KBART Files

KBART-compliant holdings files will be available for download shortly after migration.

- MARC Records

Access monthly and complete MARC records for books and journals via the **MARC Records** link in the **Content** section.

COUNTER-Compliant Statistics

> Under COUNTER 5.1 Reports, you can select different report types (Platform, Title, or Item).



The image shows a web interface with a dropdown menu. The dropdown is open, displaying a list of report types categorized under three main headings: Platform reports, Title Reports, and Item reports. The 'Select' button at the top of the dropdown is highlighted with a red box.

Category	Report Type
Platform reports	PR - Platform Report
	PR_P1 - Platform Usage
Title Reports	TR - Title Report
	TR_B1 - Book Requests (Controlled)
	TR_B2 - Book Access Denied
	TR_B3 - Book Usage by Access Type
	TR_J1 - Journal Requests (Controlled)
	TR_J2 - Journal Access Denied
	TR_J3 - Journal Usage by Access Type
	TR_J4 - Journal Requests by YOP (Controlled)
Item reports	IR - Item Report
	IR_A1 - Journal Article Requests

SUSHI Setup

Under Setup SUSHI you can enable SUSHI reports. Instructions on connecting to our COUNTER 5 SUSHI service are available on the same page.