

## Ut per litteras apostolicas...

### The Search Software

The search screen for *Ut per litteras apostolicas* comprises 14 fields: the reference number of the letter from the printed edition; the name of the pope; the name of the author of the letter when it is not the pope himself; start- and end-dates of the pontificate; the type of letter; the category of chancellery; the place of promulgation; the dates in the original Latin and the modern-day equivalent; the year of the pontificate; payments; analysis; and transcription. Most fields include Browse Lists to assist making search entries; the fields entitled 'Analysis' and 'Transcription' allow complex searching using Boolean operators and metacharacters such as 'AND', 'OR', or 'NOT' (+, #) and wildcards (\* or ?).

The software has both a French and an English interface.

### Quick Searching

The database *Ut per litteras apostolicas* can be used to check published information. For instance, a search in the 'Date' field for any bulls issued on 30 May 1365 would provide 30 hits. By narrowing the search in the 'Analysis' field with the truncated term *Lectoren\** one would discover the appointment of a bishop of Lectoure on 30 May 1365 which is indeed listed in Eubel, *Hierarchia catholica*.

Statistical analyses can also be undertaken by searching for numbers of hits in particular fields: 'Pontificate', 'Type of letter', 'Category of chancellery', 'Year of the pontificate'; or by searching for a particular ecclesiastical title or position. For instance, a search on the number of *litterae communes* issued by Urban V in his seventh year as pope would produce 2391 hits.

### Complex Searching

The software enables more refined and useful searching:

#### 1. By linking several search strings in one field by the use of Boolean operators

This is particularly fruitful when tapping the rich mines of information in the 'Analysis' and 'Transcription' fields.

In researching the concept of *indulgence*, a search could be undertaken on:

- types of institution (such as church, monastery, or hospital) which were pilgrimage centres or the recipients of alms;
- appointments of masters and doctors who enjoyed liberties and indulgences by virtue of their former positions at university;
- indulgences offering relief from Purgatory which were increasingly popular among the laity and granted increasingly by pontiffs (particularly plenary indulgences, the scandals surrounding which were debated forcefully at the Reformation).

Linguistic or semantic analysis is also possible by analysing spelling variants, such as regional forms of forenames (for example, *Galfridus* – a variant of *Gaufridus* – being only found among Englishmen; or *Geraudus* instead of *Girardus* being only found in southern France).

#### 2. By linking search criteria in different fields

Searching is possible between several fields at the one time, linking (for instance) some combination of one or more dates, a place of promulgation, a type of letter and a particular category of beneficiary. Boolean operators can be used to link search strings within a field, but also in the links between fields – the default link between fields is a 'narrowing' or filtering ('OR') link, but the links between fields can have additional ('AND') or excluding ('NOT') functions.

One might want to know what intervention cardinals played in Rome from late 1368 to early 1370 in promoting particular candidates to prebends under Urban V. Thus, a search strategy could be built combining several fields: in the 'Name of pope' field enter 'Urban V' (giving 12,490 hits); in 'Place of promulgation' enter 'Rome, *Rome apud Sanctum Petrum*' (giving 3818 hits); in 'Year of pontificate' enter '7' or '8' (giving 4928 hits); and in 'Analysis' by entering word-forms such as *consideratio* and *cardinalis* within a proximity of 5 words maximum (giving 102 hits). The filtering default-setting between the fields would give a result that combines all these criteria as 35 hits.

A hyperlink-style feature of the software further facilitates searching: many terms found in the results screens can be clicked on and made the subject of completely new searches.

### Saving and Exporting

Results can be saved to a file or can be sent direct to a printer for printing (within bounds set by the software). The search strategy itself is saved in the memory and can be re-used for later searching.

## Ut per litteras apostolicas...

Electronic version of the *Registres et lettres des papes du XIIIe siècle (32 vols.; Rome, 1883- )* and the *Registres et lettres des papes du XIXe siècle (48 vols. ; Rome, 1899- )*

### Ut per litteras apostolicas Online

*Ut per litteras apostolicas Online* is part of Brepols, the home of all online projects of Brepols Publishers and its partners. It has been optimised to operate with Microsoft Internet Explorer 4.0 or higher or Netscape 4.0 to 4.x. The minimum operating system required is Windows 95.

### Ut per litteras apostolicas on CD-ROM

*Ut per litteras apostolicas* on CD-ROM will be published on three disks; each new release will supersede the preceding disk. The retrieval software is part of the CD-ROM and the CD-ROM will be accompanied by a User's manual. The minimum requirement is a PC 486 with CD-ROM drive (2x speed) and Windows 95.

### Prices

#### Ut per litteras Online

Subscription price 2002

Campus Wide License: € 1.350,-

Standard License: € 900,-

Basic License: € 500,-

Personal subscription 2002: € 400,-

#### Ut per litteras on CD-ROM

Stand-alone Version without standing order: € 1.500,-

Stand-alone Version with standing order (for three disks): € 1.375,-

Network Version: supplement depending on the number of simultaneous users available upon request

### All enquiries and orders

Brepols Publishers  
Begijnhof 67 - B-2300 Turnhout  
Tél.: +32 (0)14 44 80 20  
Fax: +32 (0)14 42 89 19  
e-mail: info.publishers@brepols.com  
www.brepols.net

### Academic Responsibility

Ecole française de Rome

BREPOLS PUBLISHERS  
International Academic Publishers

# Ut per litteras apostolicas... Papal Letters

Electronic version of the renowned *Registres et lettres des papes du XIIIe siècle (32 vols.; Rome, 1883- )* and the *Registres et lettres des papes du XIVe siècle (48 vols.; Rome, 1899- )*.

Striking information on the most varied aspects of medieval society.



BREPOLS PUBLISHERS

ÉCOLE FRANÇAISE DE ROME  
with the collaboration of  
INSTITUT DE RECHERCHE ET D'HISTOIRE DES TEXTES (CNRS, PARIS)

NOW AVAILABLE  
ON CD-ROM  
AND ONLINE !

# Ut per litteras apostolicas...

## Ut per litteras apostolicas

The database *Ut per litteras apostolicas* represents an electronic version of the renowned *Registres et lettres des Papes du XIIIe siècle* (32 vols.; Rome, 1883- ) and the *Registres et lettres des Papes du XIVe siècle* (48 vols.; Rome, 1899- ). With respect to the *litterae communes*, the electronic corpus will incorporate all the data contained in the printed volumes (derived partly from analysis of the letters themselves, and partly from more or less complete transcriptions of the letters). Subsequent updates will supplement this information in stages, as well as supplying the complete text of the papal letters themselves, and further adding the *litterae secretae* to this corpus.

*Ut per litteras apostolicas* provides striking information on the most varied aspects of medieval society: church institutions, the clergy, the papal states, politics, the legal system, taxation, government and finance, secular society, the religious life, intellectual and artistic life, the economy, wars, law and order, the environment and natural disasters, and daily life.

The present version of the database, devoted to the papacies of John XXII, Benedict XII and Urban V, contains approx. 12 million words.

## The Database

This first release of papal registers, *Ut per litteras apostolicas*, provides both more extensive and more intensive searching than has hitherto been possible from the conventional printed publications.

In particular, the user can undertake a search either on the entire database of the three pontificates or one particular papacy or even a particular year of a papacy, and can refine the search according to various criteria - date, type of letter, place of issue, and so forth - within designated fields which draw their information from independent documentary sources.

It should be possible, for instance, to identify a bull according to its date of publication (both in the Latin original and its modern equivalent) or its reference number in the printed edition, to undertake a word- or name-search taking into account a large number of possible spelling variants (since the software automatically checks alternative spellings based on common variants found in medieval Latin), or to undertake a search by subject-matter (such as on religious life, or another of the subjects mentioned above).

## A Wonderful Research Tool

The CD-Rom *Ut per litteras apostolicas* will proside in three CDs and online the complete collection of papal letters from the thirteenth and fourteenth centuries. But it is the possibility of searching such a resource with powerful software which makes this database so useful. As a result, a documentary source which has been underexploited, or even unexploited, can now be studied. The international community of medievalists will, for the first time, be now able to draw properly on this rich body of material.

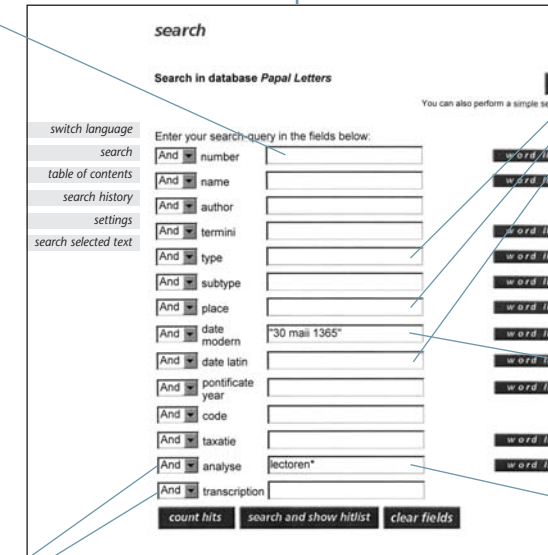
# Ut per litteras apostolicas...

The search screen comprises 14 fields. The reference number of the letter from the printed edition; the name of the pope; the name of the author of the letter when it is not the pope himself; start- and end-dates of the pontificate; the type of letter; the category of chancellor; the place of promulgation; the dates in the original Latin and modernday equivalent; the year of the pontificats; payments; analysis and transcription. Most of the fields include 'Browse Lists' to assist making search entries

The fields entitled 'Analysis' and 'Transcription' allow complex searching using Boolean operators and metacharacters such as 'AND', 'OR', 'NOT' (+, #) and wildcards (\* or ?)

This screen lists the abbreviated results of a search

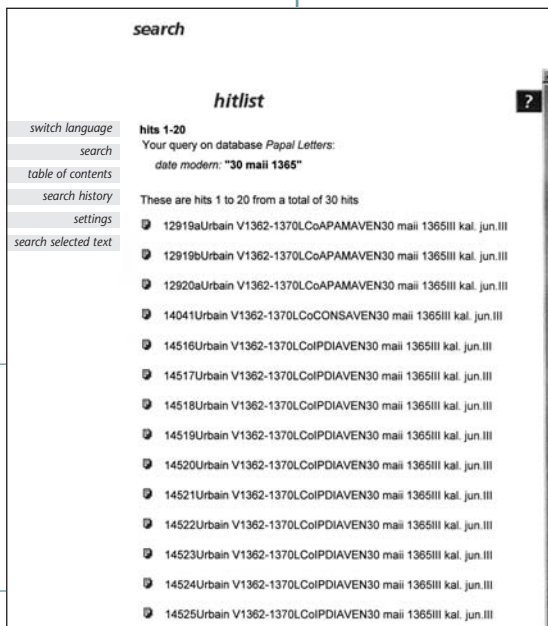
Results can be saved to a file or can be sent direct to a printer for printing (within bounds set by the software). The search strategy itself is saved in the memory and can be re-used for later searching.



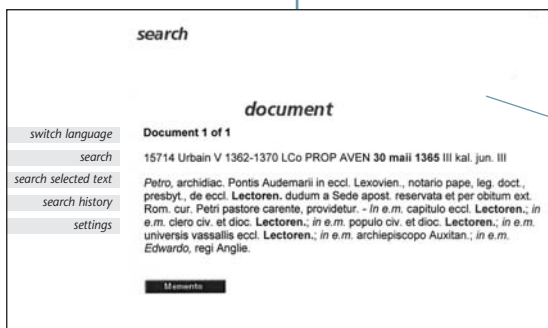
Searching is possible between several fields at the one time, linking (for instance) some combination of one or more dates, a place of promulgation, a type of letter and a particular category of beneficiary. Boolean operators can be used to link search strings within a field, but also in the links between fields

A search in the 'Date' field for any bulls issued on 30 May 1365 would provide 30 hits

By narrowing the search in the 'Analysis' field with the truncated term *Lectoren\** one would discover the appointment of a bishop of Lectoure on 30 May 1365 which is indeed listed in Eubel, *Hierarchia catholica*



Developed screen listing search results



# Ut per litteras apostolicas...

## Standard Subscription License

The Standard Subscription License offers access to the full information and includes remote access but is limited to three simultaneous users. Access is by IP address(es).

## Extension of the Standard Subscription License

Institutes who would like to offer access to an unlimited number of simultaneous users can ask for an extension of the Standard Subscription License. A supplement of 450,- is added to the price. The extension includes unlimited access by IP address(es), remote access.

## Consortium / Multiple-Campus Subscription

Volume discounts are available for qualifying groups of institutions and multi-site licenses.

The consortium or multiple-campus volume discount level will be determined by the total number of subscribing members. The total price for the consortium is the sum of all prices for the different licenses chosen by the participating members of the consortium minus the discount.

Multiple-campus and consortium pricing will apply in situations where contract negotiations are coordinated by a single negotiator for all campuses involved. A Consortium or Multiple-Campus Subscription requires that at least four members of the consortium participate.

Please contact the publisher for an offer.

## Individual Subscription License

The Individual Subscription License is available for personal use only. It offers a single user name and password that must not be shared. Access to the service is available from any computer, providing the correct user name and password are entered.

